

*****EMPLOYMENT OPPORTUNITY*****

Payukotayno: James and Hudson Bay Family Service is an agency on the northern shores of James Bay, Ontario. The agency provides services to six communities, five of which are Cree First Nations. The agency is responsible for the delivery of a wide range of programs including child welfare, children's mental health and community support services.

POSITION: Director of Human Resources
CLASSIFICATION: Full Time Position
LOCATION: Moosonee, Ontario

POSITION RESPONSIBILITIES:

This is a senior management position with overall responsibility for developing and managing a progressive and equitable Human Resource Management Program in the Agency. The incumbent has lead responsibility for all recruitment, hiring, labour/management communication and contract interpretation, benefits, performance management and policy development.

QUALIFICATIONS:

- Degree or diploma in a field related to personnel management; or
- Completion of a professional program in Human Resources Certification; or
Equivalent combination of education or experience in this field in a senior capacity
- Strong interpersonal and communication skills
- Skill in organizing resources and establishing priorities
- Valid Driver's Licence

SALARY: To commensurate with education and experience

CLOSING DATE: OPEN UNTIL POSITION FILLED

SUBMIT RESUMES, QUOTING COMPETITION # 29-17 TO:

Executive Director
Payukotayno: James & Hudson Bay Family Services
P.O. Box 189, Moosonee, ON, P0L 1Y0.
Email: charlene.reuben@payukotayno.ca

ONLY CANDIDATES SELECTED FOR AN INTERVIEW WILL BE CONTACTED.

We are an equal opportunity Employer. If you require a disability related accommodation in order to participate in the recruitment process, please contact the Human Resources Department. Please note that preference may be given to qualified Cree speaking applicants in our hiring process".